



## WORDWISE SOLUTIONS LIMITED

(The One-Stop Shop for Your Language and IT Services)

Head Office: Terre Rouge-Nsimeyong Yaoundé,  
Phone: (237) 222319736, (237) 670383272  
Website: [www.wordwisesolutionsltd.net](http://www.wordwisesolutionsltd.net)  
Email: [wordwisesolutions24@gmail.com](mailto:wordwisesolutions24@gmail.com),  
RC-YAO/2024/B/1571, UIN: M082417008943P

### INFORMATION SHEET

#### A. English Language Courses

##### 1. IELTS (International English Language Testing System)

- (a) Academic
- (b) General

- Duration of course: 40 hours (Monthly)
- Fees: on-site (excluding registration for IELTS)

##### 2. TOEFL (Test of English as a Foreign Language)

- Internet-Based Test
- Paper-based Test
- Duration of course: 40 hours (Monthly)
- Fees: on-site (excluding registration for TOEFL)

##### 3. TOEIC (Test of English for International Communication)

- Duration of course: 40 hours (Monthly)
- Fees: on-site (excluding registration for TOEIC)

##### 4. General English Language (Language Coaching)

- Intensive course: 40 hours (Monthly)
- Fees: on-site

#### N.B.:

- Teaching material and equipment available
- Flexible teaching hours (Morning, Afternoon, and Evening)
- TOEFL and IELTS are trained separately.



## WORDWISE SOLUTIONS LIMITED

(The One-Stop Shop for Your Language and IT Services)

Head Office: Terre Rouge-Nsimeyong Yaoundé,

Phone: (237) 222319736, (237) 670383272

Website: [www.wordwisesolutionsltd.net](http://www.wordwisesolutionsltd.net)

Email: [wordwisesolutions24@gmail.com](mailto:wordwisesolutions24@gmail.com),

RC-YAO/2024/B/1571, UIN: M082417008943P

### B. BASIC PRICING FOR TRANSLATION AND RELATED SERVICES valid for Africa

| No. | Description                                      |  |
|-----|--|--|
| 1.  | Translation                                      | Reworking text from one language into another to maintain the original message and communication without involving another translator to review and correct translation lapses.  |
| 2.  | Translation and Revision                         | Reworking text from one language into another to maintain the original message and communication, and involving another more experienced translator to review and correct spotted translation lapses.  |
| 3.  | Translation, Revision, and Editing               | Reworking text from one language into another to maintain the original message and communication and involving another more experienced translator to review and correct spotted translation lapses, including a read-over by the reviser or an editor only in the target language to ensure flow, concision, and correctness.   |
| 4.  | Translation, Revision, Editing, and Proofreading | Reworking text from one language into another to maintain the original message and communication, and involving another more experienced translator to review and correct spotted translation lapses, including a read-over by the reviser or an editor in the target language to ensure flow, concision, and correctness, and finally reading over the proofs to make final corrections before the text is sent to press. |
| 5.  | Revision Only                                    | Comparing a translated text with the source text to identify and correct translation lapses.   |



## WORDWISE SOLUTIONS LIMITED

(The One-Stop Shop for Your Language and IT Services)

Head Office: Terre Rouge-Nsimeyong Yaoundé,  
 Phone: (237) 222319736, (237) 670383272  
 Website: [www.wordwisesolutionsltd.net](http://www.wordwisesolutionsltd.net)  
 Email: [wordwisesolutions24@gmail.com](mailto:wordwisesolutions24@gmail.com),  
 RC-YAO/2024/B/1571, UIN: M082417008943P

|    |                                     |  |
|----|-------------------------------------|--|
| 6. | Revision and Editing                | Comparing a translated text with the source text to identify and correct translation lapses, then reading over the translated text for flow, concision and correctness in the target language.   |
| 7. | Revision, Editing, and Proofreading | Comparing a translated text with the source text to identify and correct translation lapses, then reading over the translated text for flow, concision and correctness, and finally reading the proofs of a text to make final corrections before it is sent to press. |
| 8. | Editing Only                        | Reading over a text to correct content, grammar, style, and spelling in one language.  |
| 9. | Proofreading Only                   | Reading over a text to correct typos and other language lapses the editor did not see before a text is sent to press. Only one language is involved.   |

N.B.: A page comprises 250 words.

### C. Information Technology IT) Training Cyber security

#### Junior Cyber security Analyst

- Security Plus Training

This course covers domain one of the CompTIA Security + certification exam. In this course, you will learn about the types of threats and attacks a company faces.

**Fees per student:** on-site

**Duration:** 4 months



## WORDWISE SOLUTIONS LIMITED

(The One-Stop Shop for Your Language and IT Services)

Head Office: Terre Rouge-Nsimeyong Yaoundé,

Phone: (237) 222319736, (237) 670383272

Website: [www.wordwisesolutionsltd.net](http://www.wordwisesolutionsltd.net)

Email: [wordwisesolutions24@gmail.com](mailto:wordwisesolutions24@gmail.com),

RC-YAO/2024/B/1571, UIN: M082417008943P

### Cyber security Analyst

- Security Operations Centre (SOC) Training

This remarkable training course will help you understand how to respond to security incidents and vulnerabilities.

**Fees per student:** on-site

**Duration:** 4 months

### Senior Cyber Security Analyst

- SOC Splunk, A = Plus and Security Plus (Combo)

This dual course covers domain one of the CompTIA security certification exam and SOC module. In this course, you will learn about the types of threats and attacks every company faces.

Fees per student: on-site

Duration: 4 months

### Data Analytics for Data Analysts (0105)

Three separate courses have been combined to run this course (Microsoft Excel for Data Analysts (0101);

SQL for Data Analysts –SQL Server (0103); and Microsoft Power BI (0102)

**Fees per student:** on-site

**Duration:**

**Full-time:** 3 weeks (Monday to Friday)

**Part-time:** 15 weeks (Saturdays only)

**N.B.:** Courses are tutor-led and by zoom.

- Trainees who want to combine Cyber-security with Data analytics will benefit from a 10% reduction in the combined fees for both courses.
- Trainees will also benefit from support for job applications, interview preparations, and mentoring before and during the early stages of their career.



## WORDWISE SOLUTIONS LIMITED

(The One-Stop Shop for Your Language and IT Services)

Head Office: Terre Rouge-Nsimeyong Yaoundé,  
Phone: (237) 222319736, (237) 670383272  
Website: [www.wordwisesolutionsltd.net](http://www.wordwisesolutionsltd.net)  
Email: [wordwisesolutions24@gmail.com](mailto:wordwisesolutions24@gmail.com),  
RC-YAO/2024/B/1571, UIN: M082417008943P

### Microsoft Office Applications

This course is open to anyone who desires to learn the computer as a basic part of IT. You do not need to be a holder of any certificate to enroll for this course.

**Duration:** 8 weeks

**Lectures:** 72 hours

**Group Training On Fees:** on-site

**One-on-one Training Fees:** on-site

**Components:** Microsoft Word, Microsoft PowerPoint, Microsoft Publisher, Microsoft Excel, Internet

### Graphic Designing

**Duration:** 72 hours Group Training on-site Fees: on-site

**Duration:** Nine months of Training

**Fees:** on-site

#### D. Terminology

1. Ad hoc Terminology: on-site per individual each year.

2. Systematic Terminology:

(a) Bilingual lexicon per institution: on-site (1000 copies of lexicon not exceeding 120 pages)

(b) Bilingual glossary per institution: on-site (1000 copies not exceeding 200 pages)

(c) Bilingual terminology base per institution: on-site

(d) Bilingual terminology bank per institution: on-site

#### E. Coaching for interviews in international organizations or Internships and drilling for written tests in translation and languages.

- **Fees:** on-site

- **Duration:** 20 hours of interaction, 6 weeks of internship

N.B.: The services whose prices are not detailed will be negotiated as the need arises. The above are minimum prices and could exceed indicated amounts for clients with standardized rates.